



# EKAMAI INTERNATIONAL SCHOOL

## JOB VACANCY

**Position Title:** Kindergarten Teacher Assistant (4 Positions)  
**Type of Appointment:** One Year Contract with 3 months probationary period  
**Desired Start Date:** August 1, 2024  
**Closing Date:** April 30, 2024

### Job Overview:

The Kindergarten Teacher Assistant works closely with the homeroom teacher to provide a nurturing and stimulating environment for kindergarten-aged children. They assist in implementing lesson plans, supervising children, and maintaining a safe and organized classroom setting.

**Responsible to:** Kindergarten Principal

### Main Duties:

- Collaborate with the homeroom teacher to plan and implement developmentally appropriate activities and lesson plans that promote social, emotional, cognitive, and physical growth.
- Monitor and supervise children during classroom activities, playtime, mealtime, and outdoor play to ensure their safety and well-being.
- Provide one-on-one or small group support to children who may need extra help with activities or concepts. Assist children in completing tasks and projects as needed.
- Help maintain a structured and orderly classroom environment by enforcing rules and routines. Assist with transitions between activities and encourage positive behavior through praise and reinforcement.
- Assist in observing and assessing children's progress and development. Maintain accurate records of attendance, behavior, and developmental milestones.
- Assist in preparing and organizing instructional materials, supplies, and resources for classroom activities. Help set up and clean up classroom materials and equipment.
- Participate in training sessions, workshops, and staff meetings to stay current on best practices in early childhood education and child development.

### General Responsibilities:

- To be a Christian example of courteousness and to provide a welcoming environment to everyone.
- To be present in school from 6:30 AM to 3:00 PM.
- To present a professional image to the public as well as to the students.
- The effective employee dresses appropriately as a professional educator to model success.

### Qualifications:

- Seventh-day Adventist church member in good standing.
- Bachelor's degree in Education, English or related field
- 1-2 years experience as a teaching assistant or similar role
- Good communication skills in both English and Thai
- Solid understanding of classroom activities and teaching best practices

**Click apply from here:**

<https://www.eis.ac.th/job-application-form/>