

EKAMAI INTERNATIONAL SCHOOL JOB VACANCY

Position Title: Kindergarten Teacher Assistant (3 Positions)

Type of Appointment: One-year contract with the possibility of extension

Desired Start Date: August 1, 2025 **Closing Date:** May 20, 2025

Job Overview:

The Kindergarten Teacher Assistant works closely with the homeroom teacher to provide a nurturing and stimulating environment for kindergarten-aged children. They assist in implementing lesson plans, supervising children, and maintaining a safe and organized classroom setting.

Responsible to: Kindergarten Section Principal

Main Duties:

- Collaborate with the homeroom teacher to plan and implement developmentally appropriate activities and lesson plans that promote social, emotional, cognitive, and physical growth.
- Monitor and supervise children during classroom activities, playtime, mealtime, and outdoor play to ensure their safety and well-being.
- Provide one-on-one or small group support to children who may need extra help with activities or concepts. Assist children in completing tasks and projects as needed.
- Help maintain a structured and orderly classroom environment by enforcing rules and routines. Assist with transitions between activities and encourage positive behavior through praise and reinforcement.
- Assist in observing and assessing children's progress and development. Maintain accurate records of attendance, behavior, and developmental milestones.
- Assist in preparing and organizing instructional materials, supplies, and resources for classroom activities. Help set up and clean up classroom materials and equipment.
- Participate in training sessions, workshops, and staff meetings to stay current on best practices in early childhood education and child development.
- To be a Christian example of courtesy and to provide a welcoming environment to everyone.

Qualifications:

- Seventh-day Adventist church member in good standing.
- Bachelor's degree in Education, English, or related field
- 1-2 years of experience as a teaching assistant or similar role
- Good communication skills in both English and Thai
- Solid understanding of classroom activities and teaching best practices
- High level of professionalism, reliability, and confidentiality.

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https://www.eis.ac.th/job-application-form/